

## MJM Services – BIP Zoom Meeting Contract

- Log on to the meeting at least 10 minutes early before the start time so any technical issues may be resolved before class
- Once you log in and put your name in, you will need to agree to using video and audio.
- If you need to discuss a personal issue with the facilitator, please ask the facilitator to stay after class.
- Be sure to keep your video on during the entire class. If you do not, you can be removed from the group for lack of participation.
- Keep the camera on your face. If we do not see you, we assume you are not there and paying attention, so you run the risk of not receiving credit for the class.
- Be sure that you are alone during the class. No children, victims, or partners, etc.... should be with you in class.
- You cannot travel during class. If you start to travel during class, you will be removed from class.
- You are required to treat this class the same as if you were in person, which means being off work during class time and not doing other things like cooking or taking care of children. If you cannot do it while in class in person, then you cannot do it on Zoom. If you are doing any of these during class, you will be removed from group and not receive credit for the class.
- Make sure you are prepared, sitting up and attentive during the entire class.
- Your attention and participation are required. If you fall asleep or have side conversations, you will be removed from class and will not receive credit for the class.
- You can also respond in the chat box if you have any audio issues. You must respond to the facilitator when asked a question.
- You must be present and attentive for the entire class to receive credit. You cannot come in late or leave early to receive credit for class nor will you be able to come in and out of the room unless experiencing technical difficulties.

**By affixing my signature, I fully understand the expectations of participating via Zoom in the Batterer’s Intervention Program (BIP) and that non-compliance could lead to dismissal.**

---

**Participant Signature**

---

**Date**

---

**Witness Signature**

---

**Date**